

## Oracle OCP Hands-on Course Requirement 上課證明填寫說明

恭喜您已經完成 Oracle 相關考試!但是為了讓考生能順利接獲您的證照，依據 Oracle 公司的規定，考生必須另外上網填寫一份 OCP Hands-on Course Requirement 的上課證明。為了讓各位考生更能了解這份證明的填寫流程，恆逸資訊特地幫各位整理了這份填寫說明以及相關注意事項，建議您在上網填寫之前先閱讀此份說明，並先準備好相關資料，可以讓您的填寫更加順利與加速完成。

### ※ 關於 Hands-on Course Requirement

依據 Oracle 公司的規定，為避免 OCP/OCM 等相關認證流於紙上認證，欲取得相關認證除了通過考試之外，更需要參加相關對應課程訓練，以便認證個人可獲得完整的實務技術認證。OCP 必須參加一門由講師教授的課堂訓練並通過考試，OCM 需參加過至少兩門課堂訓練並通過考試。

Hands-on Course Requirement 是獲得 Oracle 9i、10g 資料庫、E-Business 11i 和 Siebel 認證的最後要求。登錄 Hands-on Course Requirement 將完成與該認證相關的兩項工作：

1. 向 Oracle 提出上課證明記錄的驗證申請。
2. 在您的上課記錄被 Oracle 驗證後，您的上課紀錄與將永久被記錄在 Oracle 和 VUE 的認證資料庫中，證明您已滿足相關認證要求。這份記錄將成為您個人認證歷史紀錄的一部分，證明您已“具備 OCP 或 OCM 認證所需的課程訓練要求”，才可在通過 OCP/OCM 考試後取得 OCP/OCM 證書。

### ※ 誰應填寫 Hands-on Course Requirement ?

- 需領取 OCP 或者 OCM 證書且已經參加認證所需的課程訓練 Oracle 9i, Oracle 10g, Oracle 10g AS, E-Business 11i 及 Siebel 認證申請人。(OCA 不用填寫)
- 在 2002 年 9 月 1 日或之前參加第一門 Oracle9i DBA OCP 考試的學員不必填寫
- 升級 Siebel 認證 (但是升級現有 Oracle DBA OCP 證書的學員不必再次填寫)
- Oracle Academy students (OA)
- Oracle Academic Initiative students(OAI)
- Oracle Internet Academy students(OIA)
- Oracle Workforce Development Program students(WDP)

### ※ 誰不用填寫 ?

- 參加考試是升級認證者，例如：原 9i OCP 要升級 10g OCP 者。
- 未曾參加過由 Oracle 或 Oracle 授權教育訓練中心所舉的相關課程訓練者

### ※ 在您上網填寫之前請您先準備好下面所需的資訊加速您的填寫速度：

- VUE account
- 課程名稱、課程時間和地點以及教育訓練機構名稱
- 如果參加的是恆逸資訊的課程，則還需要 Enrollment ID (此註冊 ID 可參照恆逸資訊的結業證書)和 Course Start Date

## ※ 開始填寫表格

1. 請連結至 <http://vue.com/oracle/> 後點選 Submit Course Form

The screenshot shows the Oracle Certification Testing page on the Pearson VUE website. The page layout includes a header with the Pearson VUE logo and navigation links. The main content area is titled "Oracle Certification Testing" and contains several sections: "Types Of Exams" (Proctored/Non-Proctored Exams, Beta Exams, OCM Exams) and "Schedule An Exam". A sidebar on the right contains a list of actions, with "Submit Course Form" highlighted by a red box. The page also includes a search bar and a "Related Links" section.

2. 登入 VUE account

The screenshot shows the VUE login page. The page layout includes a header with the Pearson VUE logo. The main content area is titled "Sign In to your existing account." and contains a login form with fields for "Username" and "Password", a "Sign In" button, and links for "Forgot my username", "Forgot my password", and "Create a new account". The page also includes a "Create Account" section and a footer with copyright information.

### 3. 點選 Course Submission Form

The screenshot shows the Oracle Certification Testing website. The header includes the Oracle logo and 'Oracle Certification Testing' with a language selector set to 'English'. A navigation menu on the left lists: 'Exams and Scores', 'Non-Proctored Exams', 'Exam Catalog', 'Purchasing History', 'View Call', 'Course Submission Form' (highlighted with a red box), and 'Logout'. The main content area contains a welcome message for 'Chester Cheng' and instructions on how to use the site, including links to purchase exams and submit course requirements for approval.


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### 4. 點選 New Submission

The screenshot shows the 'Course Submission Form' page on the Oracle Certification Testing website. The navigation menu on the left lists: 'Exams and Scores', 'Non-Proctored Exams', 'Exam Catalog', 'Purchasing History', 'View Call', 'Course Submission Form', and 'Logout'. The main content area contains a detailed explanation of the Course Submission Form, its purpose for certification candidates, and instructions on how to use it. A 'New Submission' link is highlighted with a red box. Below the text, there is a table with the heading 'Courses Requiring Verification' and a single entry with the text 'There are no submitted courses.' and a 'New Submission' link.

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## 5. 選擇完成的考試



## 6. 選擇培訓方式



參加恆逸資訊的課程請點選 ILT (由講師教授的課堂訓練課程)

### 7. 選擇完成的課程



### 8. 輸入培訓機構



參加恆逸資訊的課程請參考結業證書，如果證書上有 Enrollment ID，請點選 Oracle University Location(OU)，如果沒有，請點選 Oracle Workforce Development Program (WDP)。

Location Name 請輸入 Systex Corporation。

## 9. 填寫培訓的資訊

Oracle Certification Testing

Hands-On Course Verification

Training Class Attendance

Please complete all fields.

This information is mandatory in order for us to verify your attendance.

ENROLLMENT NUMBER will expedite the verification of your attendance. Please enter it if you have it.

Start Date(MM/DD/YYYY)

City

Country

Enrollment Number

Next Step >

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請準確輸入參加培訓的第一天上課時間，如果您填寫的日期有誤，OU-TAIWAN 將無法搜尋到您的上課記錄，從而無法認定您是否已經參加了原廠訓練，則 OCP Team 將會取消或者延遲頒發證書的時間。

在參加完 Oracle 原廠訓練後所發的結業證書上可以查詢到 Enrollment ID，如果是參加 WDP 方案不需要輸入 Enrollment ID。





## 10. 資料確認

Oracle Certification Testing

Hands-On Course Verification

Cancel | Previous Step | **Submit**

**Training Class Verification**

I certify that the information provided below is true and correct. You will receive an email to confirm your submission. You will receive another email once your form has been approved.

Summary	
Candidate Name	
Candidate Email	
Testing ID	
Certification Track	
Training Class Format	
Hands-On Course Title	
Training Class Location	
Training Class Attendance	
Start Date:	
Location:	
Enrollment Number:	

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請確認所輸入的資料是否正確·確認無誤後·勾選 I certify that the information provided below is true and correct.再按下 Submit

## 11. 完成

Oracle Certification Testing

Course Submission Form

Submit

The Course Submission Form is a tool for certification candidates to submit their required training details for verification. This form is required in order to obtain most Oracle Certified Professional and Oracle Certified Master certifications as well as some Expert Program certifications.

After your Course Submission Form has been completed, the Oracle Certification Program will verify the information you submitted. You will receive emails with updated status as your form is processed. If you have any questions, please contact [ucpexam\\_w@oracle.com](mailto:ucpexam_w@oracle.com).

[View Info](#)

Course Heading Verification		How Submitted
Course	Course Start Date	Status
Oracle Database 11g: Administration Workshop II	2019/03/26	Submitted

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## ※ 其他注意事項

- Hands-on Course Requirement Form 的題目可能在不同時間而做部分調整，但是其關係到主要內容方面的題目不會變動。
- 所有題目完成，等待資料驗證的確認結果。在登錄後數天內，Oracle 系統會自動發出確認信，若您沒有收到這封確認信也沒有關係，並不會影響最後收取證書。
- **OCP 證書將會在您提出申請後 45 天左右的時間內收到。**如果填寫的資訊正確，中間將不會收到任何其他 mail 通知。
- Hands on Course Requirement Form 每位學員一般只需登錄一次！每登錄一次，就會有一個記錄。多次填寫會導致記錄混淆，影響證書收取。

### • Hands-on Course Requirement Form 填寫錯誤後的補救方式

如果送出後發現自己填寫錯誤，請不要重新登錄帳號填寫。請等待**7-30天**，若Oracle找不到您的上課記錄，OCP Team也不會馬上取消您的證書驗證，會發mail通知您將以下正確的資料補充完整。(寄件人的Email為：ocpreq\_ww@oracle.com)

- Course Title (課程名稱)
- Course Start Date (上課的第一天時間)
- Course Facility (訓練機構，恆逸資訊請填UCOM Information Technology Training Center，原廠訓練只需填寫Oracle University。)
- Course Location (上課的地點，只需寫城市即可。如：Taipei，TW)
- Course Reg. (即Enrollment ID )

OCP Team 會在收到學員的回覆信件之後重新驗證學員的資料。驗證通過之後，證書順延寄出；若學員沒有回覆 mail，所繳交的 Hands on 記錄將會在 30 天之後作廢，則申請失敗。

**以上資料僅供參考，若有更新請依 Oracle 最新公佈為主，**

**若有其他問題，請撥打台灣 Oracle 教育訓練中心服務專線：0800-684-636**

**或利用 Email: [ocpreq\\_ww@oracle.com](mailto:ocpreq_ww@oracle.com) 直接與原廠聯繫**